



Joel Lopez, Mayor  
Alan Casey, Mayor Pro-Tem  
Linda Pruitt  
Jacob Janda  
Mark D. Muniz  
Kevin Rinn  
Spencer Schneider, City Manager

## GIDDINGS CITY COUNCIL REGULAR MEETING MINUTES

**MONDAY, DECEMBER 9, 2024 AT 7:00 P.M.**

CITY COUNCIL CHAMBERS, 118 E. RICHMOND ST. GIDDINGS, TEXAS

### 1. CALL TO ORDER:

The meeting was called to order by Mayor Joel Lopez at 7:00 p.m. with following present:  
Member Present: Mayor Joel Lopez, Mayor Pro -Tem Alan Casey, City Council Members:  
Linda Pruitt, Jacob Janda, Mark Muniz, Kevin Rinn.

Staff Present: City Manager Spencer Schneider, Director Of Public Services Kenny Ray, City Secretary Andrea Ray, Police Chief Bill Weems, Assistant Police Chief Shane Ray, Human Resources Director Angie Stanfield, Municipal Court Clerk Rachel Grube, Library Director Jessi Akins.

### 2. PLEDGES TO THE U.S AND TEXAS FLAGS: Pledges were said.

### 3. INVOCATION AND WELCOME: Pastor Josh Hahn from Immanuel Lutheran Church gave the invocation and Mayor Joel Lopez welcomed all in attendance.

### 4. ANNOUNCEMENTS: None

### 5. PRESENTATION AND PROCLAMATIONS: None

### 6. CITIZEN'S COMMENTS: None

### 7. CONSENT AGENDA: The following items are self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless a City Council Member so requests.

#### a. Consider approval of the minutes from the City Council Special Meeting held on Monday November 25, 2024.

A motion was made City Council Member Linda Pruitt and seconded by City Council Member Jacob Janda to approve the minutes from the City Council Special Meeting held on Monday, November 25, 2024.

Motion carries by the following vote:

Ayes: City Council Members: Casey, Pruitt, Janda, Muniz Rinn

Nays: None

### 8. NEW BUSINESS:

#### a. Discuss and take possible action to approve the Special Event "Public" application from St. Margaret Catholic Church for a religious procession on city street starting at 5:00 p.m. on Thursday, December 12, 2024.



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City Manager Spencer Schneider presented this agenda item to Mayor and City Council. This is 2<sup>nd</sup> annual religious procession that St Margaret's will be hosting. The religious process will start at the church on East Bellville walking North on South Leon to East Hempstead turning West to South Grimes then back to the Church on East Bellville. Barricades have been requested.

A motion was made by Mayor Pro-Tem Alan Casey and seconded by Council Member Mark Muniz to approve the Special Event "Public" application from St. Margaret Catholic Church for a religious procession on city street starting at 5:00 p.m. on Thursday, December 12, 2024.

Motion carries by the flowing vote:

Ayes: City Council Members: Casey, Pruitt, Janda, Muniz, Rinn

Nayes: None

b. Discuss and take possible action to adopt Resolution No. 557-2024 to appoint a candidate to the Lee County Appraisal District's Board of Directors.

City Manager Spencer Schneider presented this agenda item to Mayor and City Council. This is the second step in the process to appoint a person to fill the vacancy on the appraisal board. City Council Member Mark Muniz asked for this agenda item to be postponed. Need more time for a candidate to be asked.

c. Discuss and take possible action to adopt Resolution No. 558-2024 for the Giddings-Lee County Joint Airport Board Taxiway Extension Project.

City Manager Spencer Schneider presented this agenda item to Mayor and City Council. The airport board is planning on extending the taxiway at the airport. This is the first step in the process. If everything goes as planned, the design phase will start in 2025 and the construction phase will start in 2026.

A motion was made Mayor Pro-Tem Alan Casey and seconded by City Council Member Linda Pruitt to adopt Resolution No. 558-2024 for the Giddings-Lee County Joint Airport Board Taxiway Extension Project.

Motion carries by the flowing vote:

Ayes: City Council Members: Casey, Pruitt, Janda, Muniz, Rinn

Nayes: None

d. Discuss and take possible action to approve the City Manager Candidate Profile and Recruiting Materials.

City Manager Spencer Schneider presented this agenda item to Mayor and City Council. The hiring committee has created the job qualification and job description for the hiring of the new city manager for your approval. Mayor Joel Lopez thanked Angie Stanfield for being here tonight and will answer any questions you may have.



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The contract agreement is something we have not done before, the mayor asked City Council is there something we would like to implement. City Council member Jacob Janda asked is this something other cities are

doing, City Secretary said yes, I did a poll with twelve other cities and all have an agreement. City Council Member Linda Pruitt pointed June 2024 needs to June 2025. City Council Member Jacob Janda had a question on salary, can take away money from their salary? City Manager Spencer Schneider stated no, you cannot take money away from an employee. You can put the employee on a probation period and extend the probation period. Mayor Joel Lopez stated we have estimated time line the City Manager Review Committee has come up with. The Committee has already met twice, all paperwork here is for approval. The City attorney stated offer a car allowance or technology. The City of Giddings has fleet for vehicle use.

A motion was made by City Council Member Jacob Janda and seconded by City Council Member Linda Pruitt to approve the City Manager Candidate Profile and Recruiting Materials.

Motion carries by the flowing vote:

Ayes: City Council Members: Casey, Pruitt, Janda, Muniz, Rinn

Nayes: None

## **9. CITY MANAGER'S REPORT AND ANNOUNCEMENTS:**

1. The new Kiosk is installed and ready to go.
2. NewGen has started gathering up information here at city hall for the electrical, water, and sewer rate study.
3. The design study for the airport taxiway project will start in 2025, and construction should in 2027.
4. The city Christmas party is this Friday evening. Social hour starts at 5:00 p.m. We will eat at 6:30 p.m. Presentation's will start at 7:00 p.m. If any of you were going to donate any raffle items, please contact Heather.
5. The Charter Review Committee will meet Thursday, December 12, 2024.
6. The Beatification Committee will meet Monday, December 16, 2024 at 11:30 a.m.
7. The water well company will be here this week to drill the new water well at the golf course.



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#### 10. RECESS INTO EXECUTIVE SESSION:

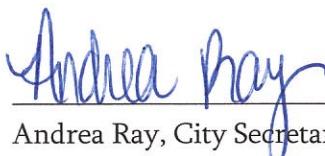
Mayor Joel Lopez closed the Regular Session at 7:26 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071, to consultation with attorney.

- a. Consider Executive session an authorized by Section 551.071, Government Code, related to consultation with attorney regarding pending or contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct, specifically: Giddings Police Department.

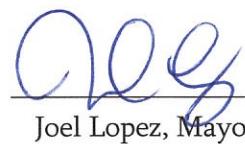
Mayor Joel Lopez adjourned the Executive Session at 8:30 p.m. and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive Session.

#### 11. ADJOURNMENT: Mayor Joel Lopez adjourned the meeting at 8:30 p.m. Monday, December 12, 2024.

ATTEST:

  
Andrea Ray, City Secretary



  
Joel Lopez, Mayor