

# Regular Meeting-Giddings Charter Review Committee

Thursday, December 5, 2024 at 6:00 p.m.

Staff Present: City Attorney Tyler Stevens, City Secretary Andrea Ray, Library Director Jessie Akins.

## 1. Call to Order.

The meeting was called to order by City Attorney Tyler Stevens at 6:02 p.m.

City Secretary Andrea Ray called roll with the following present:

Present Board Members: John Simmang, Lisa Petzold, Crystal Scott, Julie Nitsche, Randie Maass, John Dowell, Kristin Schumann. Staff Present: City Attorney Tyler Stevens, City Secretary Andrea Ray, Library Director Jessie Akins.

## 2. Election of Chair and Vice-Chair.

A motion was made by Charter Review Committee Member Randi Maass and seconded by Charter Committee Review Member Kristin Schumann to elect John Dowell as Chair to the Charter Review Committee.

Motion carried by the following vote:

Ayes: Charter Review Members: Simmang, Petzold, Scott, Nitsche, Maass, Schumann

Nays: None

A motion was made Charter Review Committee Member Julie Nitsche and seconded by Charter Committee Review Member Randi Maass to elect John Simmang as Vice-Chair to the Charter Review Committee.

Motion carried by the following vote:

Ayes: Charter Review Members: Simmang, Petzold, Scott, Nitsche, Maass, Schumann

Nays: None

At this time Charter Review Committee Chair John Dowell lead the Charter Review Committee Meeting.

## 3. Discussion/action regarding review of the City of Giddings Charter.

Charter Review Committee Chair John Dowell started with the highlighted areas of the Giddings Charter as recommendations from City Employees to review.

- Article IV. City Manager was revisited regarding the days of appointment to reside in the City Limits.

Article IV. City Manager

Section 2. Residence of City Manager

The City Manager must reside in the City of Giddings 90 days to (180 days) of their appointment.

- Article IV. City Manager was revisited regarding to add Qualifications for the City Manager.

Add Section 6. to Article IV. City Manager

Qualifications for the City Manager

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- (a) Must be a citizen of the United States.
- (b) Must be a qualified voter of the State of Texas.
- (c) REMOVE: Must have resided at least twelve (12) months next preceding the election within the corporate limits of the City of Giddings.
- (d) REMOVE: Must be at least twenty-one (21) years of age.
- (e) Must not be in arrears in payment of taxes or other liabilities due the City of Giddings.
- (f) Must not have been convicted of a felony.
- (g) Must not be disqualified by reason of any provision of any other section of this Charter.

- Article II Officers was revisited regarding to remove age limit for Mayor and City Council to remove next from item line (c).

## Article II Officers

### Section 4 Qualifications

The Mayor and each councilperson shall be residents of the City of Giddings and have the following qualifications:

- (a) Must be a citizen of the United States.
- (b) Must be a qualified voter of the State of Texas.
- (c) Must have resided at least twelve (12) months next (remove) preceding the election within the corporate limits of the City of Giddings.
- (d) REMOVE: Must be at least twenty-one (21) years of age.
- (e) Must not be in arrears in payment of taxes or other liabilities due the City of Giddings.
- (f) Must not have been convicted of a felony.
- (g) Must not be disqualified by reason of any provision of any other section of this Charter.

- Article II Officers was revisited and NO increase at this time.

## Article II. Officers

### Section 14 Salary of Elective Officers

The monthly salary of the Mayor shall not exceed one hundred fifty dollars (\$150.00); the monthly salary of each Councilperson shall not exceed seventy-five dollars (\$75.00)

- Article V. Administrative Services was revisited to remove serve as Tax Collector, if the City Council, by ordinance, elects to assign this duty.

## Article V. Administrative Services

The City Manager, with the approval of the City Council, shall appoint a City Secretary. The City Secretary shall:

- (a) Attend all meetings of the City Council, maintain all tape recordings of City Council open meetings for a minimum of two years, and keep accurate records of all actions taken by the Council;

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- (b) Maintain the official records and files of the City;
- (c) Administer oaths;
- (d) Attest contracts, assessment certificates and other legal instruments when executed by the authorized officers of the City;
- (e) Serve as the election official for all City elections;
- (f) **REMOVE Serve as Tax Collector, if the City Council, by ordinance, elects to assign this duty**
- (g) Perform such other duties as may be required of him or her by the Charter, the City Council or State Law.

**NO ACTION TAKEN**

## 4. Discussion/action to schedule future meeting dates.

A motion was made by Charter Review Member John Simmang and seconded by Charter Review Member Kristian Schumann to set the next Charter Review Committee meetings as the following:

1. Thursday, December 12, 2024 at 6:00 p.m.
2. Thursday, December 19, 2024 at 7:00 p.m.
3. Thursday, January 9, 2025 at 7:00 p.m.
4. Thursday, January 16, 2025 at 7:00 p.m.

Motion carried by the following vote:

Ayes: Charter Review Members: Simmang, Petzold, Scott, Nitsche, Maass

Nays: None

## 5. Adjournment:

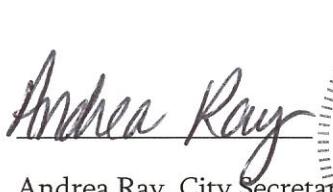
A motion was made by Charter Review Member John Simmang and seconded by Charter Review Member Kristian Schumann to adjourn the meeting.

Motion carried by the following vote:

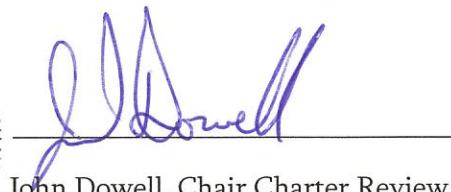
Ayes: Charter Review Members: Simmang, Petzold, Scott, Nitsche, Maass

Nays: None

Charter Review Committee Chair John Dowell adjourned the meeting at 8:23 p.m. on Thursday, December 5, 2024.



Andrea Ray, City Secretary



John Dowell, Chair Charter Review Committee