



CITY OF GIDDINGS

Joel Lopez, Mayor
Alan Casey, Mayor Pro-Tem
Linda Pruitt
Jacob Janda
Mark D. Muniz
Kevin Rinn
Spencer Schneider, City Manager

GIDDINGS CITY COUNCIL REGULAR MEETING MINUTES

MONDAY, JUNE 10, 2024 AT 7:00 P.M.

CITY COUNCIL CHAMBERS, 118 E. RICHMOND ST. GIDDINGS, TEXAS

1. Call to Order

The meeting was called to order by Mayor Lopez at 7:00 p.m. with following present:

Members Present: Mayor Joel Lopez, Mayor Pro-Tem Alan Casey, City Council Members:

Linda Pruitt, Jacob Janda, Mark Muniz, Kevin Rinn.

Staff Present: City Manager Spencer Schneider, City Secretary Andrea Ray, Public Director of Public Services Kenny Ray, Library Director Jessi Akins, Code Enforcement Officer Eric Cupit, Chief Bill Weems.

2. Pledges to the U.S and Texas Flags: Pledges were said.

3. Invocation and Welcome: Diane Herlitz from First Assembly Church gave the invocation and Mayor Joel Lopez welcomed all in attendance.

4. Announcements: Chief Bill Weems introduced the new employees with the Giddings Police Department.

Officer Morgan Jackson

Animal Control Officer Amanda Jackson

Police Chaplain Travis Bain

Officer Cory Williams- Not present

5. Presentations and Proclamations: None

6. Citizens Comments: Jasson Hass spoke about different issues. Kayla Muniz spoke about the traffic in her neighborhood. Mark Rinker spoke about the traffic in his neighborhood.

7. Consent Agenda: The following items are self-explanatory and will be enacted with one motion. There will be no separate discussion of these items unless a City Council Member so requests.

a. Consider approval of the minutes from City Council Regular Meeting held on Monday, May 13, 2024.

A motion was made by City Council Member Jacob Janda and seconded by City Council Member Linda Pruitt to approve the minutes from the City Council Regular Meeting held on Monday, May 13, 2024.

Motion carries by the following vote:

Ayes: City Council Members: Casey, Pruitt, Janda, Muniz, Rinn

Nays: None



Joel Lopez, Mayor
Alan Casey, Mayor Pro-Tem
Linda Pruitt
Jacob Janda
Mark D. Muniz
Kevin Rinn
Spencer Schneider, City Manager

8. Public Hearing:

Mayor Joel Lopez opened the public hearing at 7:14 p.m.

Consider public testimony and a recommendation from Planning and Zoning Commission concerning the request from the City of Giddings to rezone the South side of W. Houston St., from the 500 block to the 900 block, from General Commercial (GC) to Residential (R-1).

City Manager Spencer Schneider presented this agenda item to Mayor and City Council. The agenda item is in regards to the re-zoning five city blocks on W. Houston Street (South Side) from General Commercial (GC) to Residential (R-1).

With no public comments Mayor Joel Lopez closed the public hearing at 7:21 p.m.

9. New Business

a. Discuss and take possible action on the recommendation from the Planning and Zoning Commission concerning the request from the City of Giddings to rezone the South side of W. Houston St., from the 500 block to the 900 block, from General Commercial (GC) to Residential (R-1).

Code Enforcement Officer Eric Cupit presented the agenda item to Mayor and City Council. The Planning and Zoning Commission held a meeting on May 20, 2024. The Planning and Zoning Commission has a recommendation from the City of Giddings to approve the 500 block to 900 block to be re-zoned from General Commercial (GC) to Residential (R-1). The reason for the re-zoning this area is residential already. Eric stated that between 500 block to 900 block is all residential homes. The request from the City of Giddings was originally 400 block to 900 block. The owner of property asked the Planning and Zoning Commission to consider not to include the 400 block and keep it General Commercial (GC). The 400 block was not included on the recommendation.

A motion was made by Mayor Pro-Tem Alna Casey and seconded by City Council member Mark Muniz to approve the recommendation from the Planning and Zoning Commission concerning the request from the City of Giddings to rezone the South side of W. Houston St., from the 500 block to the 900 block, from General Commercial (GC) to Residential (R-1).

Motion carries by the following vote:

Ayes: City Council Members: Casey, Pruitt, Janda, Muniz, Rinn
Nays: None



Joel Lopez, Mayor
Alan Casey, Mayor Pro-Tem
Linda Pruitt
Jacob Janda
Mark D. Muniz
Kevin Rinn
Spencer Schneider, City Manager

b. Discuss and take possible action on the recommendation from the Planning and Zoning Commission concerning a request filed by the property owner, Madionicia Gallegos, for a conditional use permit in accordance with Section 14.02.054 of the City of Giddings Code of Ordinances, for the purpose of allowing a new manufactured home on the property located at 650 W. Houston St.

Code Enforcement Officer Eric Cupit presented this agenda item to Mayor and City Council. The Planning and Zoning Commission recommend a new Manufactured Home to placed on the property and this will be a permanent residence. Eric stated during the Planning and Commission meeting held on May 20, 2024. The Planning and Zoning Commission has a recommendation concerning a request filed by the property owner, Madionicia Gallegos, for a conditional use permit in accordance with Section 14.02.054 of the City of Giddings Code of Ordinances, for the purpose of allowing a new manufactured home on the property located at 650 W. Houston St.

A motion was made by Mayor Pro-Tem Alan Casey and seconded by City Council Member Kevin Rinn to approve the recommendation from the Planning and Zoning Commission concerning a request filed by the property owner, Madionicia Gallegos, for a conditional use permit in accordance with Section 14.02.054 of the City of Giddings Code of Ordinances, for the purpose of allowing a new manufactured home on the property located at 650 W. Houston St.

Motion carries by the following vote:

Ayes: City Council Members: Casey, Pruitt, Janda, Muniz, Rinn

Nays: None

c. Discuss and take possible action to adopt Resolution No. 543-2024, Civil Rights & Startup Documents for the TxCDBG Grant CRC22-0243.

City Manager Spencer Schneider presented this agenda item to Mayor and City Council. The next four agenda items have to be in compliance for the TxCDBG (RED) Grant CRC22-0243 for the Giddings Downtown Plaza improvements. Wesley Traylor from Traylor and Associates the Grant Administrator is here to present all the information for the grant. The resolution is for the RED Grant this standard compliance forms that are required to start the grant. The Resolution No. 543-2024 is for Civil Rights and that City of Giddings will the listed steps for the compliance for the TxCDBG (RED) Grant CRC22-0243.

The City of Giddings ADOPTS/REAFFIRMS The following policies:

1. Citizen Participation Plan and Grievance Procedures (Form A1013);
2. Excessive Force Policy (Form A1003);
3. Fair Housing Policy (Form A1015).



Joel Lopez, Mayor
Alan Casey, Mayor Pro-Tem
Linda Pruitt
Jacob Janda
Mark D. Muniz
Kevin Rinn
Spencer Schneider, City Manager

4. [If Grant Recipient employs 15 or more employees], Section 504 Policy and Grievance Procedures (Form A1004); and
5. Code of Conduct Policy (Form A1002).

The City affirms its commitment to conduct a project-specific analysis and take all appropriate action necessary to comply with program requirements for the following:

6. Section 3 economic opportunity;
7. Limited English Proficiency; and
8. Activity to affirmatively Further Fair Housing choice.

A motion was made City Council Member Jacob Janda and seconded by City Member Linda Pruitt to adopt Resolution No. 543-2024, Civil Rights & Startup Documents for the TxCDBG Grant CRC22-0243.

Motion carries by the following vote:

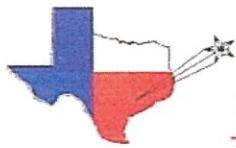
Ayes: City Council Members: Casey, Pruitt, Janda, Muniz, Rinn

Nays: None

d. Discuss and take possible action to adopt Resolution No. 544-2024 for authorized signatories in matters pertaining to TxCDBG Grant CRC22-0243.

Wesley Traylor the grant administrator stated the Resolution No 544-2024 will have authorized signatories in matters pertaining to RED TxCDBG Grant CRC22-0243. The City Council directs and designates the following to act in all matters in connection with any grant application and the County's participation in the Texas Community Development Block Grant Program: The City Manager shall serve as the City's Chief Executive Officer and Authorized Representative to execute a grant application and any subsequent contractual documents, certify environmental review documents between the Texas Department of Agriculture and the City/County, and certify the payment request form and/or other forms required for requesting funds to reimburse project costs, and be assigned the role of Authorized Official in the TDA-GO grant management system. In addition to the above designated officials, should any grant be funded the City Secretary, City Finance Director, and Mayor is authorized to certify the payment request form and/or other forms required for requesting funds to reimburse project costs, prepare and submit other financial documentation, and be assigned the role of Project Director or Payment Processor in the TDA-GO grant management system.

A motion was made by City Council Member Linda Pruitt and seconded by City Council Member Jacob Janda to adopt Resolution No. 544-2024 for authorized signatories in matters pertaining to TxCDBG Grant CRC22-0243.



CITY OF GIDDINGS

**Joel Lopez, Mayor
Alan Casey, Mayor Pro-Tem
Linda Pruitt
Jacob Janda
Mark D. Muniz
Kevin Rinn
Spencer Schneider, City Manager**

Motion carries by the following vote:

Ayes: City Council Members: Casey, Pruitt, Janda, Muniz, Rinn

Nays: None

e. Discuss and take possible action to adopt a Proclamation to Proclaim April as Fair Housing Month.

Wesley Traylor the grant administrator stated the Proclamation to Proclaim April as Fair Housing Month win compliance for the RED TxCDBG Grant CRC22-0243. The proclamation is part of the start-up documents. April is already the Fair Housing Month recognized by the State of Texas.

A motion was made by City Council Member Kevin Rinn and seconded by City Council Member Mark Muniz to adopt a Proclamation to Proclaim April as Fair Housing Month.

Motion carries by the following vote:

Ayes: City Council Members: Casey, Pruitt, Janda, Muniz, Rinn

Nays: None

f. Discussion only for Section Three Presentation to Local Community.

Wesley Traylor the grant administrator stated the he had mentioned the Section Three Presentation to Local Community earlier in the presentation. The City of Giddings recently received the following grant award. * Grant contract No CEC220-0243 * Award Amount: \$1,000,000.00 * Project: Downtown Economic Development Improvements. The grant is funded through the Community Development Block Grant, via:

- U.S. Department of Housing and Urban Development
- Texas Department of Agriculture

Wesley reviewed all the early compliances for the City to follow for the receiving of the grant.

NO ACTION TAKEN

g. First reading of Resolution No. 542-2024, to approve the Giddings Economic Development Corporation Program Expenditures to Buffalo Nails & Spa.

Jacob Janda Board Vice Chair of the GEDC presented this agenda item to Mayor and City Council Members. The Giddings Buffalo Nails and Spa has requested \$11,000.00 from the GEDC for a business expenditure to help with the remodeling of the business space. The expenditure will help with new floors, new fixtures, paint and some equipment.

This is the first reading of Resolution No. 542-2024.

NO ACTION TAKEN



Joel Lopez, Mayor
Alan Casey, Mayor Pro-Tem
Linda Pruitt
Jacob Janda
Mark D. Muniz
Kevin Rinn
Spencer Schneider, City Manager

h. Discuss and take possible action to approve the Special Event “Public” Application for the Giddings Chamber of Commerce Freedom Fest held on Wednesday July 3, 2024 at Giddings Veterans Park.

City Manager Spencer Schneider presented Denice Harlan to speak to Mayor and City Council on this agenda item. Denice asked if there were any questions. The bands are local. Lost Cause will open for TUB. The vendors will have electric for their booths and it has been updated. The splash pad, and corn hole and pickle board will be in use that night.

A motion was made by City Council Member Jacob Janda and Mayor Pro-Tem Alan Casey to approve the Special Event “Public” Application for the Giddings Chamber of Commerce Freedom Fest held on Wednesday July 3, 2024 at Giddings Veterans Park.

Motion carries by the following vote:

Ayes: City Council Members: Casey, Pruitt, Janda, Muniz, Rinn

Nays: None

i. Discuss and take possible action to approve the Proposed 2025 Budget for the Lee County Central Appraisal District.

City Manager Spencer Schneider presented this agenda item to Mayor and City Council. The City Council has the authority to approve or disapprove this line item. If the City Council chooses not to approve the LCCA Budget, this will come back to City Council as a resolution to disapprove.

Spencer stated James Orr the Chief Appraiser is here to present the budget. James stated the increase was the medical insurance for the employees has gone up to 41%. There are some raises included for employees. The total increase is 10% more of increase then last year.

A motion was by Mayor Pro-Tem Alan Casey and seconded by Kevin Rinn to approve the Proposed 2025 Budget for the Lee County Central Appraisal District.

Motion carries by the following vote:

Ayes: City Council Members: Casey, Pruitt, Janda, Muniz, Rinn

Nays: None

j. Discuss and take possible action to adopt ordinance No. 888, amending Article 1.13, Division 3, Sections 1.13.063 and 1.13.064 of the Code of Ordinances regarding the Hotel Occupancy Tax Revenue Advisory Board.



Joel Lopez, Mayor
Alan Casey, Mayor Pro-Tem
Linda Pruitt
Jacob Janda
Mark D. Muniz
Kevin Rinn
Spencer Schneider, City Manager

City Manager Spencer Schneider presented this agenda item to Mayor and City Council. The City Council requested to change the by-laws for the Mayor and City Council Member to appoint (7) seven total voting members on the Hotel Occupancy Tax Revenue Advisory Board. This will amend the Article 1.13, Division 3, Sections 1.13.063 and 1.13.064 of the Code of Ordinances.

A motion was made by City Council Member Linda Pruitt and seconded by City Council Member Jacob Janda to adopt ordinance No. 888, amending Article 1.13, Division 3, Sections 1.13.063 and 1.13.064 of the Code of Ordinances regarding the Hotel Occupancy Tax Revenue Advisory Board.

Motion carries by the following vote:

Ayes: City Council Members: Casey, Pruitt, Janda, Muniz, Rinn

Nays: None

k. Discuss and take possible action to approve the appointment the HOT Tax Board Members.

The Hotel Occupancy Tax Revenue Advisory Board Members as the following:

Name	Interested in Reappointment	Mayor and City Council Member	Term Ends
Greg Strickland		Joel Lopez	2026
Stephen Ashan		Alan Casey	2025
Gina Reat		Linda Pruitt	2026
Lori Diaz		Jacob Janda	2025
Jason Haass		Mark D. Muniz	2026
John Dowell		Kevin Rinn	2025
City Manager Spencer Schneider (non-voting)	Perm.		non-voting

A motion was made A motion was made by City Council Member Linda Pruitt and seconded by City Council Member Jacob Janda to approve the Hotel Occupancy Tax Revenue Advisory Board Members.

Motion carries by the following vote:

Ayes: City Council Members: Casey, Pruitt, Janda, Muniz, Rinn

Nays: None

l. Discuss and take possible action to appoint two members of the Beautification Committee.

City Manager Spencer Schneider presented this agenda item to Mayor and City Council.

With the recent General Election, the members of the Beautification Committee that do follow the City Council Members. The members are in need of reappointment. The members as follows:



Joel Lopez, Mayor
Alan Casey, Mayor Pro-Tem
Linda Pruitt
Jacob Janda
Mark D. Muniz
Kevin Rinn
Spencer Schneider, City Manager

Miranda Hilderbrand- Beautification Committee Member-follows City Council Member Linda Pruitt.
Tim Langham- Beautification Committee Member-follows City Council Member Mark Muniz.

A motion was made by City Council Member Kevin Rinn and seconded by City Council Member Mark Muniz reappoint two members of the Beautification Committee Miranda Hilderbrand and Tim Langham.

Motion carries by the following vote:

Ayes: City Council Members: Casey, Pruitt, Janda, Muniz, Rinn
Nays: None

m. Discuss and take possible action to adopt Resolution No. 542-2024, to approve the Giddings Economic Development Corporation Program Expenditure to Buffalo Nails & Spa.

This the seconded reading of Resolution No. 542-2024.

Jacob Janda Board Vice Chair of the GEDC presented this agenda item.

A motion was made Mayor Pro-Tem Alan Casey and seconded by City Council Member Jacob Janda to adopt Resolution No. 542-2024, to approve the Giddings Economic Development Corporation Program Expenditure to Buffalo Nails & Spa.

Motion carries by the following vote:

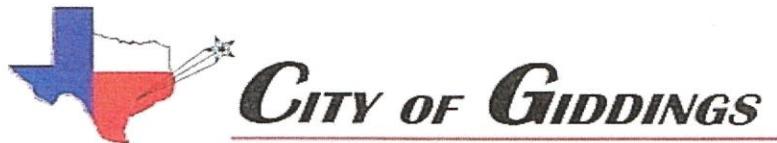
Ayes: City Council Members: Casey, Pruitt, Janda, Muniz, Rinn
Nays: None

10) RECESSING INTO EXECUTIVE SESSION:

Mayor Joel Lopez closed the Regular Session at 8:09 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Legal Counsel on a Matter in Which the Duty of Counsel Under the Texas Disciplinary Rules of Professional Conduct Clearly Conflicts with Chapter 551, Texas Government Code and to Conduct a Private Consultation with Attorneys Regarding Pending or Contemplated Litigation.

Section 551.071 to Consult with Legal Counsel on a Matter in Which the Duty of Counsel Under the Texas Disciplinary Rules of Professional Conduct Clearly Conflicts with Chapter 551, Texas Government Code and to Conduct a Private Consultation with Attorneys Regarding Pending or Contemplated Litigation.

Giddings Holdings BH LLC (Giddings Residence & Rehab) 1181 N Williamson Street



Joel Lopez, Mayor
Alan Casey, Mayor Pro-Tem
Linda Pruitt
Jacob Janda
Mark D. Muniz
Kevin Rinn
Spencer Schneider, City Manager

11) RECONVENE INTO REGULAR SESSION:

Mayor Joel Lopez adjourned the Executive Session at 8:47 p.m. and reconvened the Regular Session, stating that no final actions, decisions, or votes were had during the Executive Session.

DISCUSSION ONLY AND NO ACTION TO BE TAKEN

12) CITY MANAGER'S REPORT AND ANNOUNCEMENTS:

1. Larry Camillo with C Side Consultants will be at the June 24, 2024 regarding his professional findings regarding the Fire Apparatus issue with the Giddings VFD.
2. We are at the point to go out for official bids for the replacement of the golf course irrigation system. I have authorized the Lee County Golf Association to go forward with the bid process. We have secured a commitment from a local bank.
3. We are now waiting on the flagging sub-contractor (Rail Pros) for Union Pacific.
4. There were 46 people that showed up for the 1st day of swimming at the pool today. We are going to have the days when the pool is open on our social media page.
4. The Buffalo Bazaar will be closed for the month of July and August because of the heat.
5. The Juneteenth event and parade will be held on June 15, 2024. Parade will start at 10:00 a.m. Please meet at city hall at 9:30 a.m. if you are going to be in the parade.
6. There will be a HOT Board Tax orientation meeting with Justin Bragiel from the Texas Hotel & Lodging Association here at city hall June 28, 2024 at 2:30 p.m.
7. Traffic Calming Devices (speed bumps). I have been asked to contact TML in regards to speed bumps.
 - It is not illegal to have them, but if we install them, we could be responsible for any damage to vehicles.
 - This could have a negative effect on our insurance premiums.
 - We had speed bumps at the Veteran's Park in the 90's.
 - TML approached the city and requested that the city remove them because of the amount of vehicle claims.
 - There are only two sets of speed bumps located installed in Giddings right now. They are located behind The Nitsche Group's office because the public street is used for a crosswalk for



CITY OF GIDDINGS

Joel Lopez, Mayor
Alan Casey, Mayor Pro-Tem
Linda Pruitt
Jacob Janda
Mark D. Muniz
Kevin Rinn
Spencer Schneider, City Manager

700 plus employees and customers to enter and leave the business from the parking lot across E RR ROW, which is a public street.

13) ADJOURNMENT:

Mayor Joel Lopez adjourned the meeting at 8:58 p.m. Monday June 10, 2024.

ATTEST:

Andrea Ray, City Secretary

Joel Lopez, Mayor

