



# **CITY OF GIDDINGS**

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## **Musical Performance & Noise Permit Application Procedure**

Thank you for your interest in performing or holding an event in the City of Giddings. The below list is being provided to guide you through this process.

### **GENERAL GUIDELINES**

- 1) As permit holder, you are responsible for your guests. You and your guests must abide by all state and local laws including but not limited to, loud noise, public intoxication and other alcohol-related offenses, littering, etc.
- 2) If the police are called about, or observe three confirmed complaints, the permit may be immediately revoked by the on-duty supervisor and party dispersed.
- 3) The license shall be issued prior to any performance in the establishment
- 4) For annual licenses, licensees shall keep all information in the license application current and shall notify the city of any change of venue or performance type in said information.
- 5) Licenses are nonassignable

### **CITY SECRETARY**

Application submitted to City Secretary's Office at least ten (10) working days prior to event.

1. Application must be complete
2. Copy of valid DL or state issued ID attached
- 3. Copy of Criminal History Check – directions on page 2**
4. Fees: cash, money order, or cashier check
  - a. Non-refundable and must be paid at time of application submittal
  - b. \$50.00 (Submitted within ten (10) days of event)

### **POLICE DEPARTMENT GUIDELINES FOR APPROVAL:**

1. No previous negative issues with permits issued by the City of Giddings.
2. No criminal history related to violence, narcotics distribution, or public disorder.
3. As a general rule, where alcohol is served, you are required to hire security. This may be modified by the Chief of Police based on individual needs and public safety. You do not have to hire Giddings officers, but security *must be either peace officers or certified security guards*. After application submittal, the police department will contact you to discuss security requirements for your event.

## **Directions for Obtaining Criminal History Check**

Instructions for DPS Criminal History Search (New User)

*You will need a credit card or debit card. DPS charges \$3.32 per search.*

Visit: <https://records.txdps.state.tx.us>

Click on New User Signup

Follow the instructions on the site.

If the record show ANY match, click Preview,

Then click Display Complete Record

Click Print at the top right

**YOU MUST PRINT AND PROVIDE THE COMPLETE RECORD**

If the return says, No Matching Record,

Click print at the top right and provide this page.

**\*Note: Returns should be submitted as soon as possible, in case you need further information. DPS will only make the return that you requested available for one week.**



# CITY OF GIDDINGS

|   |  |
|---|--|
| <b>Permit No.:</b> _____  | <b>Date Received:</b> _____              |
| License: One-Time: <input type="checkbox"/> Annual: <input type="checkbox"/>  | *Fee Paid: \$50 <input type="checkbox"/> |
| <i>*Non-refundable processing fee must be paid at the time of application</i> |  |

CITY OF GIDDINGS, TEXAS  
MUSICAL PERFORMANCE  
AND NOISE PERMIT APPLICATION

**Annual License** means only where events are the same type and venue, held on a regular basis (e.g., business has a similar performer every Saturday night).

**One-Time License** means venues with a single performance, or varying venues (must apply for separate permits).

\_\_\_\_\_  
Name and Address of Establishment

\_\_\_\_\_  
Person Holding Event

\_\_\_\_\_  
Physical Address (no P.O. Box)

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Driver's License No. (attach copy)

\_\_\_\_\_  
Person that will be on site and responsible during the event (if different from above)

\_\_\_\_\_  
Driver's License No. (if different from above, attach copy of DL or photo I.D.)

Describe the event (Be specific): \_\_\_\_\_  
\_\_\_\_\_

Date(s) and Times of Event: \_\_\_\_\_

Number of guests expected: \_\_\_\_\_ Will alcohol be consumed? Yes  No

As a general rule, where alcohol is served, you are required to hire peace officers for security. This may be modified by the Chief of Police based on individual needs and public safety. You do not have to hire Giddings officers, but security must be either peace officers or certified security guards. The police department will contact you to discuss security requirements for your event.

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I, \_\_\_\_\_, hereby testify that the information provided is true and correct.

Signed on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
My Commission Expires

