

# **CITY OF GIDDINGS**

**John Dowell, Mayor**  
**Joel Lopez, Mayor Pro Tem**  
**Alan Casey**  
**Linda Pruitt**  
**Frank Castro**  
**Jacob Janda**  
**Spencer Schneider, City**  
**Manager**

**GIDDINGS CITY COUNCIL REGULAR MEETING MINUTES**  
**MONDAY JULY 26, 2021 AT 7:00 P.M**  
**COUNCIL CHAMBERS, 118 E RICHMOND, GIDDINGS, TEXAS**

**1. CALL TO ORDER**

The meeting was called to order by Mayor John Dowell at 7:00 p.m. with the following present:  
Members Present: Mayor John Dowell, Mayor Pro-Tem Joel Lopez, Council Members Alan Casey, Linda Pruitt, Frank Castro. Not Present Jacob Janda.

Staff Present: City Manager Spencer Schneider, City Secretary Andrea Ray, Director of Public Services Kenny Ray, Municipal Court Clerk Rachel Grube, Finance Director Heather Garner, Chief Haril Walpole.

**2. PLEDGES TO THE U.S. AND TEXAS FLAG - Pledges were said.**

**3. INVOCATION AND WELCOME - City Council Member Linda Pruitt gave the invocation and Mayor John Dowell welcomed all in attendance.**

**4. ANNOUNCEMENTS - No Announcements**

**5. PRESENTATIONS AND PROCLAMATIONS – No Presentations and Proclamations**

**6. CITIZENS' COMMENTS –No Citizens' Comments**

**7. CONSENT AGENDA- All of the following items are considered to be self-explanatory by the City Council and will be enacted with one motion. There will be no separate discussion of these items unless a City Council member so requests.**

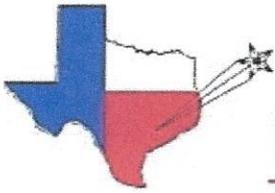
**a. Consider approval of Minutes for City Council Regular Meeting held on July 19, 2021.**

A motion was made by City Council Member Frank Castro and seconded by City Council Member Alan Casey for approval of Minutes for Meeting held on Monday, July 19, 2021.

Motion carried by the following vote:

Ayes: City Council Members: Lopez, Casey, Pruitt, Castro,

Nays: None



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## 8. NEW BUSINESS

- a. Discussion and take possible action to authorize the mayor to negotiate and execute agreement to include: The Master Equity Lease Agreement; Full Maintenance Agreement; Maintenance Management and Fleet Rental Agreement; Agreement to Sell Customer Vehicles; Consignment Auction Agreement; Amendment to Master Equity Lease Agreement; Amendment to Maintenance Agreement; Amendment to Maintenance Management and Fleet Rental Agreement; Government Credit Application; with Enterprise Fleet Management, Inc./Enterprise FM Trust and approve budgeted vehicle acquisitions via said agreements.

City Manager Spencer Schneider presented this agenda item to City Council. This item is in regards to the police departments vehicle fleet. Our staff has been negotiating with Enterprise Fleet Management. We feel we have come up with a solution regarding the change out of police vehicle now and in the future. This change out system we are proposing will be more efficient. We will save on maintenance issues and we will be able to receive more money for the vehicles when we trade them in.

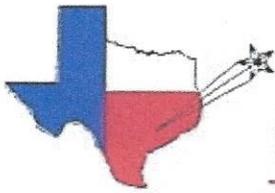
Finance Director Heather Garner stated the fleet program will help with budgeting cars for the City Police Department. The benefits are a four-year program, the city can opt out at any time. The fleet program can help move new vehicles in out, and take care of the sell or trade of the vehicles.

A motion was made by City Council Member Alan Casey and seconded by City Council Member Linda Pruitt for the approval to authorize the mayor to negotiate and execute agreement to include: The Master Equity Lease Agreement; Full Maintenance Agreement; Maintenance Management and Fleet Rental Agreement; Agreement to Sell Customer Vehicles; Consignment Auction Agreement; Amendment to Master Equity Lease Agreement; Amendment to Maintenance Agreement; Amendment to Maintenance Management and Fleet Rental Agreement; Government Credit Application; with Enterprise Fleet Management, Inc./Enterprise FM Trust and approve budgeted vehicle acquisitions via said agreements

Motion carried by the following vote:

Ayes: City Council Members Casey, Lopez, Pruitt, Castro

Nays: None



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- b. Discussion and take possible action to authorize the mayor to enter into an agreement with the Texas Department of Transportation Airport Coronavirus Relief Grant Program Grant Agreement for the Giddings-Lee County Airport; and designate Heather Garner as an authorized representative for the said grant.

Finance Director Heather Garner presented this agenda item to City Council. The Giddings-Lee County Airport will receive \$13,000.00 for Coronavirus relief funds to help with expenses that occurred during the pandemic. The Lee County Commissioners have approved and signed the agreement.

A motion was made by Mayor Pro Tem Joel Lopez and seconded by City Council Member Frank Castro approval to authorize the mayor to enter into an agreement with the Texas Department of Transportation Airport Coronavirus Relief Grant Program Grant Agreement for the Giddings-Lee County Airport; and designate Heather Garner as an authorized representative for the said grant.

Motion carried by the following vote:

Ayes: City Council Members Casey, Lopez, Pruitt, Castro,

Nays: None

- c. Discuss and consider approving the recommendation of the Selection Review Committee to award by RESOLUTION 472-2021 Strand Associates, Inc., for engineering services in conjunction with the submittal of an application for funding through the 2021 Hazard Mitigation Grant Program for DR-4586 February Winter Weather to provide application preparation and project implementation, if awarded.

City Manager Spencer Schneider presented this agenda item to City Council. The Selection Committee met Monday, July 26, 2021 at 1:00 p.m. The Selection Committee members: City Manager Spencer Schneider, Finance Director Heather Garner, City Secretary Andrea Ray Witness: Director of Public Services Kenny Ray, provided a rating sheet for each engineering services that received a RFQ packet bid on the 2021 Hazard Mitigation Grant Program. The highest rating was received by Strand Associates, Inc. This item is in regards to the HMGP grant we are asking for (Generator). Because this is federal monies we are asking for, we are required to go through this process.

A motion was made by City Council Member Linda Pruitt and seconded by Alan Casey approval for the recommendation of the Selection Review Committee to award by RESOLUTION 472-2021 Strand Associates, Inc., for engineering services in conjunction with the submittal of an application for funding through the 2021 Hazard Mitigation Grant Program for DR-4586 February Winter Weather to provide application preparation and project implementation, if awarded.



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Motion carried by the following vote:

Ayes: City Council Members: Lopez, Casey, Pruitt, Castro,

Nays: None

- d. Discuss and consider approving the recommendation of the Selection Review Committee to award by RESOLUTION 473-2021 Traylor & Associates, Inc., for administrative services in conjunction with the submittal of an application for funding through the 2021 Hazard Mitigation Grant Program for DR-4586 February Winter Weather to provide application preparation, project administration, and project-related management services, if awarded.

City Manager Spencer Schneider presented this agenda item to City Council. The Selection Committee met Monday July 26, 2021 at 1:00 p.m. The Selection Committee members: City Manager Spencer Schneider, Finance Director Heather Garner, City Secretary Andrea Ray, Witness: Director of Public Services Kenny Ray, provided a rating sheet for each engineering service that received an RFP packet bid on the 2021 Hazard Mitigation Grant Program. The highest rating was received by Traylor & Associates, Inc. This item is in regards to the HMGP grant we are asking for (Generator). Because this is federal monies we are asking for, we are required to go through this process.

A motion was made by City Council Member Linda Pruitt and seconded by Alan Casey approval for the recommendation of the Selection Review Committee to award by RESOLUTION 473-2021 Traylor & Associates, Inc., for administrative services in conjunction with the submittal of an application for funding through the 2021 Hazard Mitigation Grant Program for DR-4586 February Winter Weather to provide application preparation, project administration, and project-related management services, if awarded.

Motion carried by the following vote:

Ayes: City Council Members: Lopez, Casey, Pruitt, Castro,

Nays: None

- c. Receive and review of the City of Giddings 2021-2022 proposed budget by Finance Director Heather Garner.

Finance Director Heather Garner presented the City of Giddings 2021-2022 proposed budget. Council was able to ask any final questions during their review. No changes were made from the second draft, and a few questions were asked to clarify prior year expenditures. Council will receive and approve the final budget at a later date.



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## 9. CITY MANAGER'S REPORT AND ANNOUNCEMENTS

a. We are looking at three grants:

1. (Traylor & Associates (September 01, 2021). This is a 75%/25% matching grant. Now that the procurements documents have been approved, we are going forward ASAP to meet the deadline for the generator grant. William with Strand and I have a phone conference in the morning regarding the engineering process.
2. MHS Planning & Design: Local Parks Small Community Recreation Grant (October 01, 2021). This is a 50%/50% matching grant up to \$150,000.00. This grant is for the splash pad at the Veteran's Park. The paper work has been signed by the mayor. I have been told from MHS that we do not have to go through the procurement process for this grant. If we get picked for this grant, we will bring this project back to the council for approval.
3. MHS Planning & Design: Recreation Trails (February 01, 2022). This is an 80% 20% matching grant up to \$200,000.00. This grant is for a walking trail through the Veteran's Park. We will be working on this grant if and when we get the splash pad grant. I have also been told from MHS that we do not have to go through the procurement process for this grant

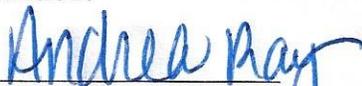
b. New Police Chief Search: We currently have three in house applicants and eleven outside applicants. The deadline for accepting applications will be on July 31, 2021. The first review/hiring committee meeting will be August 5, 2021 at 5:30 p.m.

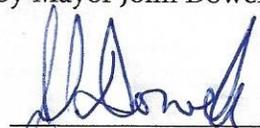
c. We are having a parks board meeting Thursday here at City Hall at 12:00. In the future when the parks board has a meeting, we'll make sure the mayor and council receives a copy of the minutes.

## 10. ADJOURNMENT

Meeting adjourned on Monday, July 26, 2021 at 7:58 p.m. by Mayor John Dowell.

ATTEST:

  
Andrea Ray, City Secretary

  
John Dowell, Mayor

