

CITY OF GIDDINGS

John Dowell, Mayor
Joel Lopez, Mayor Pro Tem
Alan Casey
Linda Pruitt
Frank Castro
Jacob Janda
Spencer Schneider, City Manager

GIDDINGS CITY COUNCIL-REGULAR MEETING MINUTES

MONDAY JUNE 28, 2020 AT 7:00 P.M

COUNCIL CHAMBERS, 118 E RICHMOND, GIDDINGS, TEXAS

1. CALL TO ORDER

The meeting was called to order by Mayor John Dowell at 7:02 p.m. with the following present:
Members Present: Mayor John Dowell, Mayor Pro-Tem Joel Lopez, Council Members Alan Casey, Linda Pruitt, Frank Castro, Jacob Janda.

Staff Present: City Manager Spencer Schneider, City Secretary Andrea Ray, Director of Public Services Kenny Ray, Municipal Court Clerk Rachel Grube, Human Resources Angie Stanfield, Finance Director Heather Garner, Captain Steve Spencer, GEDC Director Tonya Britton.

Not Present-Chief Haril Walpole.

2. PLEDGES TO THE U.S. AND TEXAS FLAG - Pledges were said.

3. INVOCATION AND WELCOME - Mayor John Dowell gave the invocation and welcomed all in attendance.

4. ANNOUNCEMENTS - No Announcements

5. PRESENTATIONS AND PROCLAMATIONS - No Presentations and Proclamations.

6. CITIZENS' COMMENTS - No Citizens' Comments

7. CONSENT AGENDA- All of the following items are considered to be self-explanatory by the City Council and will be enacted with one motion. There will be no separate discussion of these items unless a City Council member so requests.

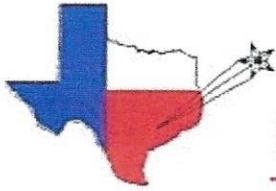
a. Consider approval of Minutes for City Council Regular Meeting held on June 14, 2021.

A motion was made by City Council Member Alan Casey and seconded by Jacob Janda for approval of Minutes for Meeting held on Monday June 14, 2021.

Motion carried by the following vote:

Ayes: City Council Members: Lopez, Casey, Pruitt, Castro, Janda

Nays: None



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8. NEW BUSINESS

- a. Discussion and take possible action regarding the approval of Resolution No. 471-2021 for the GEDC expenditure to for an incentive to Top J Metal in the amount of \$40,000.00. This is the first reading.

GEDC Director Tonya Britton presented this agenda item to City Council. Javier Alcocer spoke for Top J Metal that is moving from Austin to a location on S. Dallas Street. At this time the owners have a three-phase plan for the building. The first phase is to increase the electric to the location for all the machinery that is needed. At the current time Top J Metal has outgrown their current location. Phase-two will expand the building to bring in powder coating and wet paint areas. At this time Top J Metal cannot keep up with orders and have to turn customers away. Javier said he and the other owners are planning to move to the area as well. Phase-three Top J Metal would like to increase the footage for devilry trucks to bring supplies and for the shipments to go out.

NO ACTION TAKEN ON THIS AGENDA ITEM

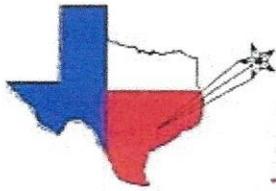
- b. Discussion and take possible action regarding the approval of the Splash Park Proposals for Veterans Park. Gilbert Fragosa will present three quotes and options with drawing files.

Gilbert Fragosa with Kraftsman presented this agenda item to City Council. Gilbert presented three quotes with drawings. Splash Park Proposals for the Veterans Park:

- Quote #70461, Option #1, \$288K Drawing File KPS-26127
- Quote #70462, Option #2, \$249K Drawing File KPS-26127-2
- Quote #70494, Option #3, \$208K Drawing File KPS-26127-3

Water comes from a potable water source, flows thru the water features when the splash pad is activated by a customer, and drains to a storm sewer in this case. Gilbert stated he just concentrated on the design of the splash park design. There are other considerations for possible additions, such as shade, site amenities, observation deck, and lead sidewalks. Each splash park quote does not include the following:

- Sized water meter
- Sized water lines to the custom aluminum cabinet with black flow preventer
- Electrical services (110/120v on 20-amp breaker, and set GFCI plugs)
- 8" drain up to 5ft of the splash park



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The quotes do include:

- Permitting
- Payment performance bonds

City Council Member Linda Pruitt asked that the City Parks Board be notified and have a meeting with the Board on the plan of the Splash Park for the Veterans Park.

Finance Director Heather Garner suggested City of Giddings City Council not make a decision until the first draft of City of Giddings 2021-2022 Proposed Budget is presented and funding options are considered.

NO ACTION WAS TAKEN ON THIS AGENDA ITEM

c. Discussion and take possible action to authorize the mayor to negotiate and execute agreement to include: **The Master Equity Lease Agreement; Full Maintenance Agreement; Maintenance Management and Fleet Rental Agreement; Agreement to Sell Customer Vehicles; Consignment Auction Agreement; Amendment to Master Equity Lease Agreement; Amendment to Maintenance Agreement; Amendment to Maintenance Management and Fleet Rental Agreement; Government Credit Application; with Enterprise Fleet Management, Inc./Enterprise FM Trust and approve budgeted vehicle acquisitions via said agreements.**

City Manager Spencer Schneider presented this agenda item regarding the possible leasing of our police vehicle fleet. We are having to purchase at least two police vehicles every year. The plan is to lease at least 3 police vehicles per year. After four years, they would sell them for us, and we would keep equity earned on each vehicle and start with 3 new vehicles. We are looking to do this with all twelve pursuit vehicles. Basically, we would change out all twelve police vehicles every four years.

Kirby Watson with Enterprise Fleet Management presented this item to the City Council. Delivering Solutions and Driving Results. Telematics, Accident/Risk Management, Driver Safety, License, Title, and Registration, Aftermarket Vehicle Customization, Vehicle Resale, Maintenance Programs, Fuel Programs, Financing Credit Lines, Acquisition.

Effective Vehicle Lifecycle:

- depreciation/year declines over time
- running costs of fuel and Maintenance increase gradually over time
- Mandated MPG efficiencies reward staying on technology wave



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Equity at time of resale is returned to Government Entity or rolled into replacement vehicle, reducing ongoing costs.

Finance Director Heather Garner suggested the City of Giddings City Council not make a decision until the first draft of City of Giddings 2021-2022 Proposed Budget is presented.

NO ACTION WAS TAKEN ON THIS AGENDA ITEM

d. Discussion and take possible action regarding the approval of Ordinance No. 857 for the Giddings Volunteer Fire Department for assessment and collection fees.

City Manager Spencer Schneider presented this agenda item which will change the current cost recovery Ordinance to allow the GVFD to broaden the scope for cost of recovery.

A motion was made by City Council Member Jacob Janda and seconded by City Council Member Frank Castro to approve the Ordinance No. 857 for the Giddings Volunteer Fire Department for assessment and collection fees.

Motion carried by the following vote:

Ayes: City Council Members Casey, Lopez, Pruitt, Castro, Janda

Nays: None

e. Discussion and take possible action regarding for the approval to use of funds set aside for Depot Complex improvements as previously outlined in Resolution No. 441-2019.

A motion was made by City Council Member Alan Casey and seconded by Linda Pruitt for approval of to use of funds set aside for Depot Complex improvements as previously outlined in Resolution No. 441-2019.

Motion carried by the following vote:

Ayes: City Council Members: Lopez, Casey, Pruitt, Castro, Janda

Nays: None

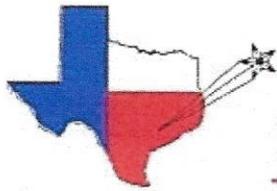
f. Receive first draft of the City of Giddings 2021-2022 Proposed Budget Presented by Finance Director Heather Garner.

Finance Heather Garner presented this agenda item to City Council.

Revenues:

- Increase: Property taxes \$24,048-increase in prelim appraised values.

June 28, 2021 City Council Regular Minutes



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- Permits \$11,100-Projectinf increase in total building, electric, plumbing and mechanical permits
- Zoning Charges-\$1,700- Increased subdivision fees and sign permit to reflect expected new construction
- Decrease: Animal fee & license-(\$2000)-20/21 fees have been significantly less than budgeted
- Fines-(\$11,000)-20/21 fines significantly less than budgeted, expect to increase for 21/22, only reduced CC Fees and Special Fees-PD

Administrative:

- Increase: Small increase for accuracy in uniforms, supplies, and credit card fees. \$11,818 increase to Lee CAD.
- Decrease: Salaries, longevity pay, SS, and TMRS decreased due to turnover at lower rates.

Animal Control:

- Increase: No request made
- Decrease: Salaries decreased due to turnover at lower rates.

Giddings Police Department:

- Increase: Overall personnel cost increase of \$5,477
- Add full time position \$35,000
- Add funded part time position of \$19,548.86
- Add certificate pay for 3 officers who may become eligible this year
- Add certificate pay for dispatchers
- New cadet at \$13 for 11 weeks -Graduates December, then will replace a patrol officer or be the new full-time position.
- Add on call time pay for investigators
- This estimate also includes a reduction in salaries assuming a new chief is hired at a lower rate of pay, and assuming a reduction in overtime due to an additional officer being available to cover shifts.
- Supplies increase of \$9,801
- Dues, subscriptions and licenses increase due to an unforeseen expense with the Motorola console purchased last year. This \$4,000 expense is required.
- Increase in uniforms, and computer maintenance expense for accuracy.
- Enterprise has a conservative lease estimate of \$32,000 for the year 2022. If we opt to not lease, we will have discuss purchasing new patrol vehicles this year.

Municipal Court:

- Decrease: overall decrease of \$1,693

Fire Department:

- Increase: computer maintenance increased \$1000. David's new reporting program is \$2500.00
- Bunker gear & air packs increased \$7000 so they can be put on a replacement rotation
- Capital outlay request of \$7,500 to repair generator
- Decrease: internet service decreased by \$750. Zoch Net has donated their services for free.
- Fire foam decreased by \$1200 since there is a surplus on site
- Vehicle maintenance and breathing air & bottle testing were reduced for accuracy



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Parks & Pool:

- Increase: in overtime of \$1,100 due to new comp time policy
- Decrease: Salaries decrease by \$17,188 due to turnover at lower rates
- There is still an open position in the parks department

Cemetery:

- Increase: personnel costs increased \$5,791 due to 3% COLA and no other turnover
- Capital outlay request of \$9,300 for three new X350 42" lawn tractors
- Decrease: other expenses moved around for accuracy

Street:

- Increase: personnel cost increased \$8,237
- Salaries increased \$6,889
- Increase in overtime of \$500 due to new comp time policy
- Longevity pay increase of \$1,392-PY was budgeted in correctly
- Chemicals increased due to price increases
- Capital outlay request of \$52,000 for a 2021 F350 chassis with a 3.29-yard dump body
- Decrease: Reduced signs and engineering fees for accuracy

Library:

- Increase: personnel cost increase of \$28,736
- Salary merit increase request of \$11,221.80/
- A part time to full time promotion
- Increase in travel and training to include \$6,300 tuition reimbursement
- Increase for HVAC Maintenance agreement of \$6,000
- Decrease: computer supplies, building repairs, and equipment maintenance for accuracy.

Council:

- Increase: cell phone contract for accuracy
- Decrease: Travel & training, office supplies, codification, and record retention for accuracy.

Code Enforcement:

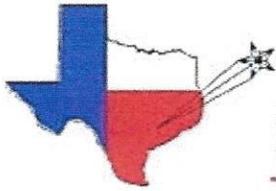
- Increase: personnel cost increase \$4,874 includes a \$1 merit increase
- Hazard Mitigation plan increased \$23,800 County may be able to lower cost, nut unsure at this time
- Decrease: CPR & First aid training decreased \$4,000 only needed every other year
- Travel \$ training, computer software, and maintenance decreased for accuracy

Economic Development:

- Increase: Salaries increase \$4690 due to 3% COLA

Golf:

- Increase: personnel cost increased \$10,060
- \$2,000 increase for overtime due to new comp time policy



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- Salaries increased \$8,452 for merit increases
- Decrease Reduced chemicals and vehicle maintenance for accuracy

Electric

- Increase: personnel costs increase \$8,896
- New hire rate is higher than previous year
- Credit card fees increase \$7,500 for accuracy
- Regular services moved around for accuracy- total increase is \$50
- Capital outlay request of \$30,000 to finance a new bucket truck.
- Decrease: consumable outlay decreased by \$2,200 for accuracy
- Repair, rent, lease decreased by \$3,400 for accuracy

Water

- Increase: System maintenance increased by \$5,000
- Travel and training increased \$500
- Decrease Personnel costs decreased \$6,938

Sewer

- Increase: Chemicals increased \$1,500
- Equipment maintenance increased \$7,000
- System maintenance increased \$20,000 for two new \$10,000 pumps needed for the Buffalo Rudge Substation
- Decrease: personnel costs decreased by \$2,225
- Engineering fees, safety equipment, and vehicle maintenance decreased for accuracy

Refuse

NO CHANGES AS OF NOW

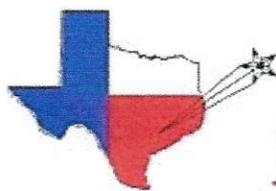
g. Discussion and take possible action regarding approval of Resolution No. 471-2021 for the GEDC expenditure to for an incentive to Top J Metal in the amount of \$40,000.00. This is the second and final reading.

A motion was made by Mayor Pro Tem Joel Lopez and seconded by Jacob Janda regarding approval of Resolution No. 471-2021 for the GEDC expenditure for an incentive to Top J Metal in the amount of \$40,000.00. This is the second and final reading.

Motion carried by the following vote:

Ayes: City Council Members: Lopez, Casey, Pruitt, Castro, Janda

Nays: None



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9. RECESS INTO EXECUTIVE SESSION

Mayor Dowell closed the Regular Session at 9:03 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 – Deliberation Regarding Economic Development Negotiations.

In compliance with the Open Meeting Act, Chapter 551, Government Code, Giddings Texas Codes, the items listed below will be discussed in closed session and are subject to action in the regular session.

a. Pursuant to Section 551.087, Texas Government Code, Deliberation Regarding Economic Development Negotiations, to wit: Project Nevis.

10. RECONVENE INTO REGULAR SESSION

Mayor Dowell adjourned the Executive Session at 9:58 p.m. and reconvened the Regular Session.

a. Consider action, if any, on item(s) discussed in executive session to Section 551.087, Texas Government Code, Deliberation Regarding Economic Development Negotiations, to wit: Project Nevis.

A motion was made by City Council Member Alan Casey and seconded by Linda Pruitt for approval of removal in the contract Article IV GEDC (2. Construction Grants) for Project Nevis.

Motion carried by the following vote:

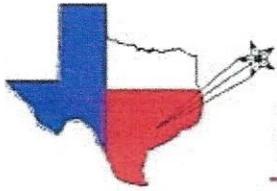
Ayes: City Council Members: Lopez, Casey, Pruitt, Castro, Janda

Nays: None

11. CITY MANAGER'S REPORT AND ANNOUNCEMENTS

The Hiring process for the new police chief is as follows:

- a. As per policy, we will advertise in house starting 06/21/2021. This process will go through 06/28/2021. (As per the city attorney, if there are any employees that turned in an application in house, the committee is required to interview them first).
- b. If necessary, we will publicly advertise after the interview(s) of any in house applicant. The deadline for accepting applications will be on 07/30/2021.
- c. The first meeting with the review committee will be the following week.
- d. We are hoping to hire a new chief by the last council meeting in September.



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Interview Committee:

Spencer Schneider
Haril Walpole
Angie Stanfield
Wayne Gallip
Tony Francis
Jake Horne

We have 5 opening's

1. Parks & Cemetery: Laborer
2. Golf Course: Full Time Outside
3. Electrical Department: (Drug Test)
4. Custodian: Today was her first day
5. Dispatch officer

We are setting a dead line of August 31st for paying any city employee in regards to any COVID-19 related illness.

The city council chambers will be closed from 06/29/2021 until 07/06/2021 for the preparation of the City of Giddings History walk which will be held 07/02/2021 from 10:00 a.m. until 4:00 p.m.

TML insurance adjustor was at the library last week to checking the roof for any hail damage. He found no hail damage. We will now have a contractor fix the leaking roof. This will cost \$19,990.00.

The city animal control department adopted 23 animals at Tractor Supply 06/26/2021.

12. ADJOURNMENT

Meeting adjourned on Monday, June 28, 2021 at 10:06 p.m. by Mayor John Dowell.

ATTEST:


Andrea Ray, City Secretary




John Dowell, Mayor

June 28, 2021 City Council Regular Minutes