

Giddings City Council – Regular Meeting Minutes

January 9, 2017 at 7:00 p.m.

1. Call to Order

The meeting was called to order by Mayor Dowell at 7:05 p.m. with the following present:

Members Present: Mayor John Dowell; Mayor Pro Tem Fred Jones; Council Members Doug Gaeke, Joel Lopez, Alan Casey and Linda Pruitt.

Staff Present: City Manager Ricky Jorgensen, City Secretary Lola Hazel, Captain Farah Ramsey, Finance Director Clifton Wachsmann, Public Works Director Jeff Zgabay, Mike Proske, Dianne Schneider, Mike Webb, Nicole Mittasch and Paula Page.

2. Pledges to the U.S. and Texas Flags

Pledges were said.

3. Invocation and Welcome

Council Member Alan Casey gave the invocation and Mayor Dowell welcomed all in attendance.

4. Announcements

There were no announcements.

5. Presentations and Proclamations

a. Recognition of employees for years of service

City Manager Ricky Jorgensen recognized the following employees: Dianne Schneider for 35 years of service; Mike Proske for 25 years of service; Mike Webb for 15 years of service; Nicole Mittasch for 10 years of service; Paula Page for 10 years of service; Greg Webb for 10 years of service; Calvin Lay for five years of service; and Justin Kessler for five years of service.

Calvin Lay, Justin Kessler and Greg Webb for not in attendance for the ceremony.

Council Member Joel Lopez expressed appreciation for these employees and the work they do.

b. Proclamation – January as Fair Housing Month

Mayor Dowell read the Fair Housing Month Proclamation. City Manager Ricky Jorgensen explained this proclamation is part of the grant process and prohibits discrimination.

6. Citizens' Comments

1. EDC Director Tonya Britton made comments regarding a new client coming to Giddings who will be launching on air a new radio station, KGID.

7. Consent Agenda

a. Consider approval of Minutes for Regular Meeting held on December 19, 2016.

A motion was made by Mayor Pro Tem Fred Jones and seconded by Council Member Joel Lopez to approve Item a of the consent agenda.

Motion carried by the following vote:

Ayes: Council Members Jones, Gaeke, Lopez, Casey and Pruitt
Nays: None

8. New Business

At this time, the order of agenda items was changed to accommodate the presenter for grant-related items. Items f, g, h and i were moved to the top of the agenda. The following shows the change:

- ~~f.~~ **a.** Discuss and take possible action on authorizing a proposal for the development of a \$300,000 Texas...
- ~~g.~~ **b.** Consider Resolution No. 408-2017...
- ~~h.~~ **c.** Consider Resolution No. 409-2017...
- ~~i.~~ **d.** Discuss and take possible action on designating Civil Rights Officer and Labor Standards Officer...

a. Discuss and take possible action on authorizing a proposal for the development of a \$300,000 Texas Community Development Block Grant application for the Bon Ton Lift Station relocation/upgrade project.

City Manager Ricky Jorgensen presented this item. Jorgensen explained this grant will benefit both the EDC and the City with the upgrade of the lift station at the Giddings 290 Business Park and close of the Bon Ton lift station. Jorgensen further explained the total cost of the project is approximately \$435,000 with the grant covering \$300,000 and an additional amount of \$135,000 to complete the project. Jorgensen then introduced Gary Traylor, Traylor & Associates, to present further details. Traylor explained the purpose of this item is for City Council to approve of Staff moving forward with the grant process for the new lift station (Giddings 290 Business Park). Traylor explained the next step is for City Council to hold a public hearing prior to grant application submittal, and such public hearing can take place the same night as the next scheduled Council meeting on January 23rd in a separate special called meeting.

A motion was made by Mayor Pro Tem Fred Jones and seconded by Council Member Linda Pruitt authorizing a proposal for the development of a \$300,000 Texas Community Development Block Grant application for the Bon Ton Lift Station relocation/upgrade project.

Motion carried by the following vote:

Ayes: Council Members Jones, Gaeke, Lopez, Casey and Pruitt
Nays: None

b. Consider Resolution No. 408-2017 designating signatories for the Texas Community Development Block Grant #7216132.

Gary Traylor, Traylor & Associates, presented this item. Traylor explained this resolution sets up the bank account to where the City would like grant funds sent for the CEFCO project.

A motion was made by Council Member Joel Lopez and seconded by Mayor Pro Tem Fred Jones to approve Resolution No. 408-2017 designating signatories for the Texas Community Development Block Grant #7216132.

Motion carried by the following vote:

Ayes: Council Members Jones, Gaeke, Lopez, Casey and Pruitt
Nays: None

- c. **Consider Resolution No. 409-2017 adopting the Civil Rights Policies pursuant to the Texas Community Development Block Grant #7216132.**

Gary Traylor, Traylor & Associates, presented this item. Traylor explained this resolution is followed by several attachments required to be adopted as part of the grant process for the CEFCO project.

A motion was made by Council Member Joel Lopez and seconded by Mayor Pro Tem Fred Jones to approve Resolution No. 409-2017 adopting the Civil Rights Policies pursuant to the Texas Community Development Block Grant #7216132.

Motion carried by the following vote:

Ayes: Council Members Jones, Gaeke, Lopez, Casey and Pruitt

Nays: None

- d. **Discuss and take possible action on designating Civil Rights Officer and Labor Standards Officer for the Texas Community Development Block Grant #7216132.**

City Manager Ricky Jorgensen presented this item with the assistance of Gary Traylor, Traylor & Associates. Jorgensen explained City Secretary Lola Hazel will be appointed the Civil Rights officer and will be responsible for the oversight and compliance of the Fair Housing and equal opportunity act. Traylor explained Robin Groom with Traylor & Associates will be appointed as Labor Standards Officer and will be responsible for oversight of certain documents and processes during the construction phase of the project.

A motion was made by Council Member Joel Lopez and seconded by Mayor Pro Tem Fred Jones to designate City Secretary Lola Hazel as the Civil Rights Officer and Robin Groom, Traylor & Associates, as the Labor Standards Officer for the Texas Community Development Block Grant #7216132.

Motion carried by the following vote:

Ayes: Council Members Jones, Gaeke, Lopez, Casey and Pruitt

Nays: None

- e. **Discuss and take possible action to authorize the Mayor to enter into an agreement with the Texas Department of Transportation to participate in the Routine Airport Maintenance Program (RAMP) Grant for improvements at the Giddings-Lee County Airport in an amount not to exceed \$50,000; and designate Clifton Wachsmann as authorized representative for said grant.**

Finance Director Clifton Wachsmann presented this item. Wachsmann explained this is an annual reimbursement grant for routine airport maintenance. Wachsmann explained the grant is a 50/50 match with the State reimbursing 50 percent of what is spent by the City. Wachsmann explained approximately \$14,500 was spent last year and the State refunded half.

A motion was made by Council Member Alan Casey and seconded by Council Member Linda Pruitt to authorize the Mayor to enter into an agreement with the Texas Department of Transportation to participate in the Routine Airport Maintenance Program (RAMP) Grant for improvements at the Giddings-Lee County Airport in an amount not to exceed \$50,000; and designate Clifton Wachsmann as authorized representative for said grant.

Motion carried by the following vote:

Ayes: Council Members Jones, Gaeke, Lopez, Casey and Pruitt

Nays: None

- f. **Consider Resolution No. 410-2017 to authorize the City Manager to negotiate with Dime Box Distillery LLC for the purpose of entering into a lease agreement for the Union Transportation Museum Property, contingent upon final approval by City Council.**

EDC Director Tonya Britton presented this item. Britton explained the purpose of this resolution is to allow the EDC to begin negotiations with Dime Box Distillery LLC regarding a lease agreement for the Union Transportation Museum Property. Britton explained the resolution will be amended since it currently states City Manager instead of EDC. Britton further explained the terms of the lease have not been determined, yet.

A motion was made by Council Member Alan Casey and seconded by Council Member Doug Gaeke to amend Resolution No. 410-2017 to authorize the GEDC to negotiate with Dime Box Distillery LLC for the purpose of entering into a lease agreement for the Union Transportation Museum Property, contingent upon final approval by City Council.

Motion carried by the following vote:

Ayes: Council Members Jones, Gaeke, Lopez, Casey and Pruitt

Nays: None

- g. **Consider Resolution No. 411-2017 authorizing allocation from the 2016-2017 hotel occupancy tax funds in an amount not to exceed \$80,000.00 to Dime Box Distillery LLC, for the purpose of historical restoration and preservation projects or activities, subject to the execution of a funding agreement by the City and Dime Box Distillery LLC.**

EDC Director Tonya Britton explained these are not new funds being requested but funds that were previously approved by Council in 2015-2016 and 2016-2017. Britton further explained this request is to allow allocation of those previously approved funds as the EDC is now in a position to use them. Britton noted this resolution is not related to Dime Box Distillery and the resolution will be amended to show such.

A motion was made by Council Member Alan Casey and seconded by Council Member Joel Lopez to amend Resolution No. 411-2017 authorizing allocation of \$55,000 from the 2015-2016 hotel occupancy tax funds and \$25,000 from the 2016-2017 hotel occupancy tax funds in an amount not to exceed \$80,000.00, for the purpose of historical restoration and preservation projects or activities.

Motion carried by the following vote:

Ayes: Council Members Jones, Gaeke, Lopez, Casey and Pruitt

Nays: None

- h. **Consider Resolution No. 412-2017 authorizing allocation from the 2016-2017 hotel occupancy tax funds in an amount not to exceed \$80,000.00 for the purchase of property contiguous to Orsag's for use as a parking lot for the Rural Texas Tourism Center.**

EDC Director Tonya Britton presented this item. Britton explained this is an approved use of hotel occupancy tax funds, as determined by information received upon consultation with EDC's attorney. Britton explained the request is for funds received in 2017-2018 not 2016-2017.

City Council discussed whether to approve \$80,000 or a lesser amount.

A motion was made by Council Member Alan Casey and seconded by Mayor Pro Tem Fred Jones to amend Resolution No. 412-2017 authorizing allocation from the City's 2017-2018 hotel occupancy tax funds an amount not to exceed \$40,000.00, and from the City's 2018-2019 hotel occupancy tax funds an amount not to exceed \$40,000.00 (for a total of \$80,000.00), for the purchase of property contiguous to Orsag's for use as a parking lot for the Rural Texas Tourism Center.

Motion carried by the following vote:

Ayes: Council Members Jones, Gaeke, Lopez, Casey and Pruitt

Nays: None

- i. Consider Resolution No. 413-2017, on its first reading, to authorize the GEDC's decision to enter into an Economic Development Program Agreement with Outlaw Steakhouse, LLC, in the amount of \$25,000, regarding Santa Fe Steakhouse.**

EDC Director Tonya Britton presented this item. Britton explained the EDC Board voted unanimously to approve the \$25,000 incentive and Economic Development Program Agreement and it is now being brought to Council for approval.

A motion was made by Mayor Pro Tem Fred Jones and seconded by Council Member Joel Lopez to approve Resolution No. 413-2017, on its first reading, to authorize the GEDC's decision to enter into an Economic Development Program Agreement with Outlaw Steakhouse, LLC, in the amount of \$25,000, regarding Santa Fe Steakhouse.

Motion carried by the following vote:

Ayes: Council Members Jones, Lopez, Casey and Pruitt

Nays: None

Abstained: Doug Gaeke

- j. Discuss and take possible action to authorize the City Manager to enter into a contract with the Lee County Elections Administrator for services related to the upcoming May election.**

City Manager Ricky Jorgensen presented this item. Jorgensen explained this contract is presented each year regarding contractual obligations for all involved parties during the election.

A motion was made by Council Member Joel Lopez and seconded by Council Member Linda Pruitt to authorize the City Manager to enter into a contract with the Lee County Elections Administrator for services related to the upcoming May election.

Motion carried by the following vote:

Ayes: Council Members Jones, Gaeke, Lopez, Casey and Pruitt

Nays: None

- k. Discuss and take possible action on allowing the City Manager to enter into an agreement with Giddings ISD for the purpose of conducting joint elections.**

City Manager Ricky Jorgensen presented this item. Jorgensen explained Staff met with Giddings ISD Staff and the Lee County Elections Office regarding the Joint Election Agreement the City has with Giddings ISD. Jorgensen further explained minor changes are being presented for Council's approval.

A motion was made by Council Member Linda Pruitt and seconded by Mayor Pro Tem Fred Jones to authorize the City Manager to enter into an agreement with Giddings ISD for the purpose of conducting joint elections.

Motion carried by the following vote:

Ayes: Council Members Jones, Gaeke, Lopez, Casey and Pruitt

Nays: None

9. City Manager's Report, And Announcements

1. Pam Hutchison's husband passed away
2. CPR/First aid class on February 8th for all employees
3. Filing period for candidate applications is January 18th – February 17th
4. Meeting with Mobility permit manager
5. Server went down at Police Department; most docs retrieved
6. New police cadets started January 30th
7. Captain Ramsey is first officer to achieve retaining service weapon due to years of service.
8. Mayor Pro Tem Fred Jones announced the MLK Celebration will be at the Landmark Center at 11 a.m.

10. Adjournment

Mayor Dowell adjourned the meeting at 9:01 p.m.

ATTEST:

Lola Hazel, City Secretary

John Dowell, Mayor